

LIST OF DOCUMENTS REQUIRED FOR INTRA-COMMUNITY - NON-COMMUNITY TRANSFERS

• FOR INTRA-COMMUNITY TRANSFERS:

In the case of carriage at the buyer's expense, the buyer must produce and deliver to the seller the following documents, which are required as proof of transfer:

- ❖ **Written declaration by the buyer** certifying that the goods have been transported or dispatched by the buyer or a third party on behalf of the buyer and identifying the Member State of destination of the goods (*)

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Possession of **at least two** of the documents relating to the transport or dispatch of the goods (**), **issued by two different parties independent** of each other and independent of the seller and the buyer.

The declaration must be issued to the transferor by the 10th day of the month following the transfer.

(*) The written declaration must include:

- the date of release;
- the buyer's name and address;
- the quantity and nature of the goods;
- the date and place of arrival of the goods;
- identification of the person accepting the goods on behalf of the buyer;
- (only in the case of the transfer of means of transport) the identification number of the vehicle.

(**) The documents relating to the transport or dispatch of the goods are:

- signed CRM document or letter;
- bill of lading;
- air freight invoice;
- invoice issued by the freight forwarder.

Or

- ❖ **Written declaration by the buyer** certifying that the goods have been transported or dispatched by the buyer or a third party on behalf of the buyer and identifying the Member State of destination of the goods (*)

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Possession of a document relating to the transport or dispatch of the goods (**) in combination with possession of any one of a number of individual items of non-contradictory proof (***) issued by two different parties independent of each other and independent of the seller and the buyer.

The declaration must be issued to the transferor by the 10th day of the month following the transfer.

(*) The written declaration must include:

- the date of release;
- the buyer's name and address;

- the quantity and nature of the goods;
- the date and place of arrival of the goods;
- identification of the person accepting the goods on behalf of the buyer;
- (only in the case of the transfer of means of transport) the identification number of the vehicle.

(**) The documents relating to the transport or dispatch of the goods are:

- signed CRM document or letter;
- bill of lading;
- air freight invoice;
- invoice issued by the freight forwarder.

(***) The individual items of a non-contradictory evidence are:

- insurance policy relating to the dispatch or transport of the goods, or bank documents proving payment for the dispatch or transport of the goods;
- official documents issued by a public authority;
- receipt issued by a custodian in the State of destination confirming that the goods have been deposited in that State.

- **FOR NON-COMMUNITY TRANSFERS:**

- In the case of exports, the Seller agrees to file a customs export declaration and provide a copy thereof to the freight forwarder chosen by the Buyer.
The Buyer (and freight forwarder of its choice) agrees to use customs export documentation provided by the Seller.

Should this be presented, in exceptional cases by the Buyer, the same agrees to present the customs export declaration (DAU-EX and DAE) and to check the MRN (Movement Reference Number) at the customs of the Community territory the Products are leaving from within 90 (ninety) days from the date of delivery of such Products in Italy.

In this case, within 90 (ninety) days from the date of delivery the Buyer agrees to send the Seller the documents proving the export of the Products (DAU-EX export declaration + DAE + export notification);

- Promptly confirm in writing to the Seller the completion of the aforementioned formalities and provide it with any further documents proving the completion of the aforementioned formalities and the exit of the Products from the territory of the European Union.